

# Terre Hill Mennonite High School

1416 Union Grove Road, Terre Hill, PA 17581  
 Phone: 717-445-4618 Email: [thmhschool@gmail.com](mailto:thmhschool@gmail.com)

## Gym & Kitchen Rental Form

Name of Group/Person Responsible \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Date(s) of Rental \_\_\_\_\_ Time to Open \_\_\_\_\_:\_\_\_\_\_: to \_\_\_\_\_:\_\_\_\_\_

Number of Persons Expected \_\_\_\_\_ Description of Activities \_\_\_\_\_

Items needed: (volleyball or basketball nets, tables, chairs, etc) \_\_\_\_\_

**Rental Fees – Check items that apply and tally amount due:**

**TOTALS**

	Gym (4 hours or less)	\$80	
	Additional Hours	_____ X \$15	
	Open & Close of Building	\$20	
	Tables/Chairs in Gym for meeting or meal	\$20	
	Kitchen	\$15	
	Use of ovens or stoves	\$20	
	\$1.00/each person over 100 people (Up to cap of \$200)	_____ X \$1.00	
	Clean up Charge if kitchen, hallway, or trash not cared for	\$15	
	Sound System	\$35	
<b>TOTAL – Pay within 10 days</b>			
<i>If rental is cancelled, the \$80 fee for 4 hours is charged.</i>			

**School Regulations:**

The board of THMH is requesting that persons using these facilities comply with the following guidelines:

1. **Dry mop gym & kitchen.** Wet mop where needed. Dry mops are hanging on wall in ball closet.
2. Collect trash and place in dumpster before leaving.
3. Exercise respect in the use of facilities and grounds.
4. Refrain from parking on the grass.
5. Be properly clothed. Undue bodily exposure such as wearing shorts, etc., is not accepted.
6. Be responsible for restoring any property damage resulting from your use of the facility.
7. No alcohol or tobacco use on school property.
8. **Ball Field Only:** Level sand with rake around bases and at pitcher's mound after each use.

I will assume responsibility to assure that the above guidelines are followed during our use of the facility.

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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**Please call (DO NOT TEXT) this person's number when you are finished with the building and ready to leave.**

Person responsible to open & close building \_\_\_\_\_ Phone# \_\_\_\_\_

THMH Authorizing Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_